

1. The applicant hereby agrees to rent the facility *“as is”* and to pay the following schedule of fees.
  - \$50.00 – Rental of Eddie Hoilman kitchen/dining room
  - \$300 - If event is scheduled during the period of April 1<sup>st</sup>-September 30<sup>th</sup>
  - \$600 - “3 Day Package” - rental of main floor only April 1<sup>st</sup>-September 30<sup>th</sup>
  - \$600 - If event is scheduled during the period of October 1<sup>st</sup>-March 31<sup>st</sup> (includes heating) ; an additional \$150 - required for each additional day of heat needed
  - \$100 - Cleaning Deposit is required year-round. **This is refundable if:**
    - A. Event is held on scheduled day
    - B. Building is cleaned
    - C. Building returned in good order (as it was found before event)

**Return Contract Deposit to:  
Valleytown Cultural Arts  
Nancy Frahmman  
P O Box 399  
Andrews, NC 28901  
(828)735-1165**

ALL RENTALS INCLUDE USE OF KITCHEN ON LOWER LEVEL

2. The date will be reserved on the *VCA&HS* calendar upon receipt of \$100 cleaning deposit. The remainder of the balance will be paid in full 30 days prior to the event. All checks should be made payable to *Valleytown Cultural Arts & Historical Society, Inc.*
3. The applicant hereby agrees to save and hold harmless the *VCA&HS* Board of Directors from any and all claims for damage to person/ property that may arise out of the use of the facility.
4. The applicant is responsible for and agrees to pay any damages to *VCA&HS* property.
5. The facility is rented as a whole even though the *VCA&HS* reserves the right to limit access to various regions of the facility, depending upon the needs of the applicant.

**RESPONSIBILITIES AND RULES OF USE**

1. The applicant shall assume full responsibility for the following safeguards regarding the use of the *VCA&HS* facility in order to preserve the historical integrity of the building:
  - Nails, staples, screws and tape are prohibited from being used in any part of the building, with the exception of the stage floor (screws may be used to stabilize sets).
  - Smoking or narcotic/controlled substances are prohibited on premises.
  - Applicant is responsible for preservation of order. (Unsupervised youth is prohibited.)
  - Trash shall be removed from building; town trash receptacle located under outside ramp. Food/drink containers shall be disposed on a daily basis.

THE BOARD OF DIRECTORS RESERVES THE RIGHT TO REFUSE USE OF THE FACILITY. THE *VALLEYTOWN CULTURAL ARTS AND HISTORICAL SOCIETY* CENTER IS DESIGNED FOR THE PRESENTATION/DEMONSTRATION OF CULTURALLY-BASED EVENTS. THESE ACTIVITIES WILL HAVE PRIORITY OVER OTHER APPLICATIONS.

I agree to the terms of this contract and will abide by them on the following dates:

**DATES** \_\_\_\_\_

**Applicant’s Signature**

**DATE**

**Telephone No.**

**Mailing Address**

**Approved Signature**

**DATE**